



# LEGAL ENGLISH COURSE:

## Communication and writing skills

Date: **June 23<sup>rd</sup> - June 27<sup>th</sup>, 2019**

### **COURSE OVERVIEW:**

English is the established language of the legal profession and it is therefore an essential tool for any legal professional, particularly when working in a diverse environment such as the financial hubs of GCC. This Legal English course has been designed to develop the participant's language and communication skills in a legal context by focusing on the forms of English used in English law, and the use of skills such as drafting, interpreting and communicating, in order to assist in developing the effective and accurate use of legal English in practice.

This course is aimed at non-native English speakers legal practitioners, such as Arabic native-speaking practitioners and students.

### **LEARNING OUTCOMES:**

- » Acquire new knowledge, competencies and skills in specified areas of legal practice that are relevant to the region;
- » Assist lawyers in expanding their knowledge of legal English terminology;
- » Understand the principles of using plain English when drafting legal documents;
- » Verbally communicate more effectively in English in a legal professional context;
- » Enhance interpretation of legal document skills; and
- » Improve thoroughness in drafting formal written work, such as: contract clauses, emails, reports, and memos.

### **BENEFITS FOR THE LAWYERS:**

- » The legal English course provides practitioners with the opportunity to practice socializing in English with other legal professionals.
- » The course provides practitioners with the opportunity to practice, improve and receive feedback on their writing, reading and communication skills by participating in a range of activities such as: drafting contracts and taking part in simulated meetings and negotiations, whereby the specialized tutor is able to offer language solutions and correct mistakes.

### **CERTIFICATION:**

Participants who will complete to full programme will receive a LexisNexis / MDX Dubai Certificate of Completion.

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### PROGRAMME : 5-DAY COURSE

<b>DAY 1 - 23rd JUNE 2019 – 5pm to 8pm</b>	Topics to be covered:
FOUNDATIONS AND PRINCIPLES OF ENGLISH COMMON LAW	<ul style="list-style-type: none"> <li>» The adversarial system</li> <li>» Classification of the law</li> <li>» English court structure</li> <li>» Sources of law</li> <li>» Doctrine of precedent</li> <li>» Statutory interpretation</li> </ul>
<b>DAY 2 - 24th JUNE 2019 – 5pm to 8pm</b>	Topics to be covered:
ENGLISH LEGAL TERMINOLOGY COMMON LAW V KUWAIT CIVIL LAW	Comparison between common and civil law legal systems, overview of common law legal system, sources and types of law (common law, statute), principle of precedent.
<b>DAY 3 - 25th JUNE 2019 – 5pm to 8pm</b>	Topics to be covered:
ENGLISH LEGAL TERMINOLOGY COMMON LAW PROCEDURE	Outline of common law legal system laws and procedures, legal terminology of court procedures, start to finish process of commencing a claim, particular focus on skills required in commercial litigation (court etiquette, court setup, presentation skills).
<b>DAY 4 - 26th JUNE 2019 – 5pm to 8pm</b>	Topics to be covered:
LEGAL DRAFTING	Contract law, use of legal English in different types of legal documents, the use of simple English, what to avoid when drafting a contract, drafting other legal documents (e.g. emails, letters).
<b>DAY 5 - 27th JUNE 2019 – 5pm to 8pm</b>	Activities to be covered:
MASTER CLASS (PRACTICAL COMPONENT WITH FEEDBACK)	<p>Interpretation of legal document exercise, analysis of case trajectories, breakdown of case-law judgments.</p> <p>Mooting exercise based on a case study looked at on day 1 of the legal English course.</p> <p>Redrafting and restructuring a number of poorly drafted contract clauses, drafting a response to an email from a fictional client.</p>

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### SPEAKERS



#### Dr DEMA NASSER ALWUGYAN

Dr Dema Nasser Alwugyan is an International Law professor in Kuwait University Law School. She is also a legal advisor of the Minister of Oil in Kuwait. Dr Al Wugyan holds a Ph.D Degree from Kuwait Penn State Law University in the US. Previously to this, she completed a bachelor and Master degree in Kuwait University. She has been selected as a judge at Jessup international law moot court in Washington DC in 2015 and 2016 and is a legal international arbitrator in Kuwait Chamber of Commerce.



#### LISA RIDDLER

Lisa Riddler is currently a lecturer at Middlesex University. Previously to that, Lisa was a teacher of English at Regents International School and North London Collegiate school. Lisa completed an LLB in Law at the Manchester Metropolitan University, an LPC with distinction at the college of Law Chester.



#### SAMANTHA JAYNE ROBERTS

Samantha Roberts is a lecturer in Law and an Undergraduate Law & Politics Campus Programme Coordinator at Middlesex University in Dubai. She previously was a senior lecturer at Coventry University in London and in BPP University School of Law. Samantha's areas of teaching are Contract Law, Criminal Law, Employment Law, Legal Method, Land Law, Medical Law & Ethics, Law of Tort, Professional & Legal Skills and Mooting. She completed a Bachelor of Laws, a Master of Arts in Medical Ethics and Law with merit, a Postgraduate diploma in Legal Practice with Commendation, a Postgraduate diploma in higher education with distinction and is currently completing a Master of Arts in higher education as well as a PhD in Law.

## LEGAL ENGLISH COURSE: COMMUNICATION AND WRITING SKILLS

### REGISTRATION FORM

All fields in delegate details are mandatory and must be completed in block letters

FIRST NAME	LAST NAME
JOB TITLE	
COMPANY	
EMAIL	
TELEPHONE	FAX
MOBILE	
ADDRESS	
COUNTRY	PO BOX

#### PRICING

Full Program fee (Legal practitioners)  USD1800

Full Program fee (Students):  USD900

For more information or to book contact

**DEEBA SHARAFUDDIN**

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**Register online at [lexis.ae](http://lexis.ae) for  
immediate invoice and online payment**

#### PAYMENT:

Payment needs to be settled within one month of receipt of invoice or before the first course date (of courses elected).

#### CANCELLATION:

If you are unable to attend, a substitute delegate from the same firm will be very welcome in your place. If this is not suitable, the course must be paid in full. If the date and/or venue of the training course have been agreed and LexisNexis wishes either to reschedule or cancel it, LexisNexis reserves the right to apply the training fee to the rescheduled training or any future training. If LexisNexis does not reschedule and cancel the training, LexisNexis shall return the training fee to client less an amount equal to any expenses incurred by LexisNexis in connection with the provision of any services.

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